

# HOMEWORK POLICY



## 1. Introduction

Homework is a valuable aspect of the study process. By developing a habit of quality homework completion in students it encourages a responsibility and independence leading to life long skills.

## 2. Relationship to Mission Statement

### School Mission Statement

*In this school we aim to provide a Christian environment, where each person is valued and assisted to reach full potential*

To achieve our Mission Statement a homework ethic is essential to enable staff to assist students reach their full potential. Student's confidence, independence and self esteem is fostered and enhanced.

## 3. Rationale:-

**Homework:** Homework is any work given to a student by a teacher to do at home. It will involve learning and/or writing. Homework is not optional. It will be corrected or examined by the teacher.

**Study:** Study is work you do yourself at home. It might be revision (looking back) or preparation (looking forward). It may not be examined or corrected by a teacher the following day. Study is more demanding because it is optional and requires self-discipline. The benefits may not be obvious until a student does exams. Study is a habit which must be learned and practiced. Like everything else the more you practice it the easier it becomes – believe it or not!

**Times:** *The recommended time per day for Homework and Study is:*

	<u>At Least</u>	
First Years	-	Two and a half hours
Second Years	-	Three hours
Third Years	-	Three and a half hours
Fifth Years	-	Four hours
Sixth Years	-	Four hours

**Place of Study:** It is recommended that students study in a suitable place with:

- table or some level work surface
- a warm and comfortable environment
- good solid chair
- quiet environment
- good lighting
- appropriate equipment e.g. pens ...

Developing the habit of study allows for:

- a) Preparation for State Examinations
- b) Revision skills which reinforce and consolidate work preparation in class.

#### **4. Goals of Homework Policy**

- Each student will do homework to reach her full potential academically.
- Homework provides a daily reinforcement of work done in class.
- It helps to integrate home school links.
- It is a valuable means of monitoring progress.
- The aim of the development of a pattern of homework is to encourage and facilitate the development of students' academic progress and promotes independent learning and creativity.

#### **5. Procedures**

- a) All students are required to do homework.
- b) All students must have a homework journal in which to record work to be done on a daily basis.
- c) Homework comprises written, learning, project work (research from magazines, the internet, news, tv, library.) Visits to businesses, museums in town. Planned revision and other assigned work.
- d) Students who are absent from class should make an effort to obtain homework from classmates.
- e) Students, who fail to do or produce homework or who fail to have essential class materials, will receive a homework memo. Receipt of a homework memo will be recorded by the teacher in the students journal. This will also be recorded on VShare.
- f) It is essential that parents/guardians encourage their daughter in developing a regular pattern of homework and study.
- g) Parents/Guardians will provide, in so far as possible, a suitable study area where there are no distractions such as t.v., phonecalls, visits from friends, computer games. Essential equipment e.g. pens, ruler etc and good lighting for study purposes is available.

## **6. Roles and Responsibilities in relation to developing and implementing the Homework Policy**

### **Board of Management**

- To ensure the policy is developed and evaluated from time to time.
- To approve the policy.
- To receive reports from principal on implementation of the policy.

### **Principal, Deputy Principal and Senior Management**

*To monitor the implementation of policy.*

- During the first term the school will provide guidelines on how to develop good study habits.
- To support parents in this role, the school will provide study facilities. (There may be a nominal charge).
- Students are encouraged not to undertake any part-time work during the school week in the interest of their studies.

## **7. Review and Audit**

- Homework is checked and corrected in class.
- Copies are corrected
- In House Exams
- Regular Class Assessment. These should be signed by parents and returned to teacher for record purposes.
- State Exams for Exam Classes.
- Parent Teacher Meetings
- Parents are informed by school reports and parent teacher meetings.
- Reports are reviewed by school management prior to being dispatched to parents.

Signed: \_\_\_\_\_

Bridget Herbert  
Chairperson  
Board of Management

Date: \_\_\_\_\_

*Reviewed on:* \_\_\_\_\_

*Date of Review* \_\_\_\_\_

