



Parent-Teacher Meetings Protocols

1. We at Ardscoil Mhuire are committed to working together in maintaining a workplace environment that encourages and supports the right to dignity at work. As stated in our school's Acceptable Use Policy, any user of our school's platform must not intentionally cause offence to another person and must demonstrate respectful etiquette at all times. This is also in line with our school's Dignity Charter.
2. Parents/Guardians only are invited to attend Parent-Teacher meetings and are advised that due to the number of students in the year group, and limitations of time on the day, each meeting with a teacher should take **no longer than 4 minutes**.
3. If a Parent/Guardian has anything further areas to discuss after the meeting, please contact the school to arrange a follow up conversation with the specific teacher.
4. We ask Parents/Guardian to choose a quiet, neutral venue where they will not be disturbed for the duration of the meeting.
5. To help teachers identify you in the waiting room, ensure you are logged on with a recognisable name.
6. Please **turn on your camera and microphone** when you join the meeting.
7. All persons attending the meeting should be identified at the start of the meeting and be visible to the camera.
8. Parents are reminded that they are not permitted to record or take photographs of the meeting. However please do feel free to take notes.
9. Meetings will generally be structured to provide feedback on the areas of: student engagement, student progress, and areas for improvement.
10. Thank you for your cooperation on what is a new style of parent-teacher meeting being undertaken by the school due to the high incidence of COVID 19 in our community.



11. The State Exams are set to run as normal next year. However, as we still find ourselves in the midst of this global pandemic, nobody can be sure of what the future holds. To this end, teachers will not be in a position to engage in any discussion relating to predicate grading at the P-T meeting.